

## **School Age Parent Registration Parent Information**

Enrollment Date: \_\_\_\_\_

Center Child Attending: {Main Center} {Annex}

Fee Category & Bi Monthly Fee: \_\_\_\_\_ \$ \_\_\_\_\_

### **Fee & Payment Changes:**

This year we have decided not to increase fees because we are able to effectively manage the program and meet the Air Force requirements of financial break even status. All efforts will be made to keep the rising prices of products and fuel from negatively impacting the program.

At a minimum, payment will now be required by the 1<sup>st</sup> and 15<sup>th</sup> of month (or the next business day when it falls on a weekend or holiday). You may pay your fees by check, cash or credit card. However we will be enforcing our automatic payment program after the 3<sup>rd</sup> business day that fees are due. We will require that you have a credit/debit card on file which will be processed after 3 business days if fees are not paid. It's the parents responsibility to that we have a valid card on file. If we charge your credit card and it is declined we will be forced to charge you a \$5 a day late fee until payment is received. Many parents use the automatic payment as a convenience and allow fees to be automatically charge. Please let us know if you would like us to process your payment on the due date to save you time.

### **Vacation / SAP Term Change:**

The program will no longer continue the 'Two Week Vacation' program. Last year the fees were devised using 42 weeks to charge the school year fees. By doing this calculation we only charged you for 40 weeks but used the entire 42 weeks in the annual calculation. It appeared as if we were giving you a "free vacation" when in fact we just charged you more during the year.

This year we will work off of a 38 week span of care which mirror's the school year calendar. When the school is released early there will be no charge to the parents. We are giving you a choice to enroll in any of the Fall (Thanksgiving Week), Winter (Holiday & New Year Weeks), and Spring breaks but you will be charged for those days that you require care. If you do not need care on those days then you will not be charged. Full Day Camps will be available on those days for only those children enrolled in the SAP program.

In addition to the two weeks of savings this potentially gives the customer, this change will allow us to better staff our program during the year. It will also allow for our dedicated staff to make their own vacation plans with their families during these times.